

Indian Financial Technology & Allied Services

Job Description

I	Role Summary	Mandatory
	(a) Title:	App/Web Server Admin
	(b) Level:	L2
	(c) Band / Designation:	App/Web Server Administrator
	(d) Location:	Hyderabad
	(e) Reports to:	AVP
	(g) Summary:	<p>App/Web Server Admin with 6+ yrs of exp maintaining middleware - Apache, TomCat, IIS, Nginx, Websphere, etc.</p> <ol style="list-style-type: none"> 1. Install new / rebuild existing servers and configure hardware, peripherals, services, settings, directories, storage, etc. in accordance with standards and project/operational requirements. 2. Install and configure systems as PaaS service. 3. Develop and maintain installation and configuration procedures. 4. Having Knowledge on Containerization Docker, Kubernetes etc. 5. Performance tuning, Knowledge of Load Balancer, SOA, WAF etc. 6. Having Experience in Version control systems GIT, GitHub Etc. 7. Should have knowledge and experience in SSL certificate configurations.
II	Additional Information	Mandatory
	(a) Responsibilities:	<p>24x7 production support</p> <ol style="list-style-type: none"> 1. Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing system and application logs, and verifying completion of scheduled jobs such as backups. 2. Perform regular security monitoring to identify any possible intrusions. 3. Perform daily backup operations, ensuring all required file systems and system data are successfully backed up to the appropriate media, recovery tapes or disks are created, and media is recycled and sent off site as necessary. 4. Perform regular file archival and purge as necessary. 5. Create, change, and delete user accounts per request. 6. Investigate and troubleshoot issues. 7. Repair and recover from hardware or software failures. Coordinate and communicate. 8. Apply Application Webserver patches and upgrades on a regular basis, and upgrade administrative tools and utilities. Configure / add new services as necessary. 9.. Upgrade and configure system software as per operational needs. 10. Maintain operational, configuration, or other procedures. 11. Perform periodic performance reporting to support capacity planning. 12. Update and apply Corporate and Vendor escalation matrix for all critical incidents reporting 13. Raise RCA request for all incidents and repeated Problems with Vendors 14. Knowledge of ITIL process and hands on experience in maintaining the Incident Management, Problem Management, Release management, Configuration Management via tool 15. Perform ongoing performance tuning, hardware upgrades, and resource optimization as required. Configure CPU, memory, and disk partitions as required. 16. Maintain data center environmental and monitoring equipment. 17. Coordinate with customers, internal stakeholders and perform Timely DR drills for the applications under support. 18. Conduct application restoration tests periodically. 19. Coordinate with internal teams for server level / Network level issues. 20. Maintain SSL certificates and renewal of SSL certificates as per the timelines.
III	Requirements	Mandatory
	(a) Education:	Any Graduate
	(b) Experience:	4-6 Years Exp
	(c) Knowledge:	
	(d) Technical Skills:	Apache, TomCat, Nginx, IIS, WebLogic, JBOSS, Load Balancer LAF etc.