

Date: 07-July-2021

Amendment no: 01/070721

Agenda: RFP No. IFTAS/CS/Admin/Office/21-22/01: Changes in Scope of Work and Commercial BID Format

Please refer updated Scope of Work (Annexure I) and Commercial BID Format (Annexure IV).

Annexure I: Scope of Work

SN	Location	Work Description	Unit	Qty
A Breaking / Removing / Modification				
1	2 x Cabins + Conference	Removing of gypsum partition of existing cabins	Sq ft	414
2	Cabin / Conference/ Cafeteria	Removing of existing glass partition	Sq ft	298
3	Workstation area	Removing of existing workstation & cabin tables	nos.	38
4	overall office	Removal of Debris and disposing it	LS	1
5	overall office	Removal of existing electrical points	LS	1
7	Conference & Cabin table	Removing & refixing of conference table and cabin table	Nos	2
8	Glass door	Removing & refixing of glass doors in conference room and cafeteria	Nos	2
9	Glass door	Removing of existing glass doors of cabins	Nos	2
B Partitions				
1	Gypsum partition for Cabin (NOC & SOC Rooms + Conference Room)	Providing and fixing 100mm thick double skinned gypsum partition consisting of 50mm thick GI section frame with double layer of 12mm thick gypsum partition on both side with glass wool filled in the centre. (Make : India Gypsum Board & MS Sections). Note : Partition is till the slab height	Sq ft	699
2	Glass partition for Cafeteria	Providing and fixing full height glass partition which include 12mm thick clear toughened glass supported on aluminium channels fixed on above ceiling and in floor. Average height of glass considered 8'-0" Make: Saint Gobain or Equivalent (As per existing office (Top & Bottom) Aluminium profile detail)	Sq ft	16
3	Ply Partition for new cabin TV fixing	Providing and fixing 100mm thick ply partition consisting of 50x50mm thick Aluminium section frame with one layer of 12mm thick ply and one layer of 12mm thick gypsum partition on both side with glass wool filled in the center. The Partition must withstand load of 8 TVs of 65 inches each.	Sq ft	384
C Ceiling				

1	Gypsum Ceiling	Providing and fixing Gypsum False Ceiling of sheets which includes G.I. Perimeter Channels of Non-IGL quality included of cove light (Make : India Gypsum Board & GI Sections).	Sq ft	250
2	Gypsum Cove Band	Providing and fixing Gypsum False Ceiling of sheets which includes G.I. Perimeter Channels of Non-IGL quality included of cove light . (Make : India Gypsum Board & GI Sections).	RFT	100
3	Modular ceiling with acoustic tiles	Providing and fixing Poly fibre Acoustic tiles modular Ceiling in Armstrong (Alpha Lite METOR Board Edge 600 x 600 X 12 mm with 24 mm grid) ceiling section as approved by Architect / Client	Sq ft	750
D Carpentry & Furniture				
1	Raised platform and steps for cabin workstations	Providing & fixing raised platform and steps made in two levels at 2 feets and at 1 feets to maintain proper viewing angle. Made in 30mm thick block board as per design and instructions of the architect.	Sq ft	500
2	Workstations (Brand : AFC, EPL, V-lite)	Consisting of 25mm thick Pre Lam particle board top of size - 4'0"x2'0", 18mm thk BSL board leg side and apron. Raceway below table for electrical points. (No Pedastals, CPU Trolley and Keyboard). Front (Coloured) and Side (Frosted Glass) Partition : Ht 1 ft	nos	24
3	New Cabin doors	Single shutter,38mm thick blockboard, surfaces in approved shade of Laminate with vision panel (9 inch x 9 inch) on hinges with open door closer all other accessories, hardware etc. complete. Ply door frame as per detailed drawings. size- 3'0"x8'0". Provision of Access Control including cabling should be made for NOC & SOC Doors.	nos.	2
4	Metal Lockers	Metal Lockers with Lock & Key. (Make : Godrej, AFC, Methadox or equivalent, size 1'6" x 1'6" x 1'6")	No	24
5	IT storage	Made in 18mm thick Asian Pre laminated particle board with openable shutters. (Godrej Lock & Key is must).	Sq ft	64
6	Roller blinds	Removing & refixing existing blinds	Sq ft	280
E Surface Finishes				
1	Walls - Overall Office	Painting the new partition with Lustre paint of approved shade (Asian Paints)	Sq ft	6100
2	Acoustical panelling	Providing and fixing 9mm thick Poly fibre Acoustical panel on the Partition wall in a pattern as directed by the architect. (Techno)	Sq ft	640
F Electrification, Networking & Fire Fighting				
1	Modified area/ partitions	Providing and fixing new electrical wiring, 2 data points. Please consider new raceway, if required as site	Sq ft	700

		conditions. (Make : Electrical Wire : Polycab, Data : D-link, Switches – Anchor) per desk 2 UPS and 1 Raw Power point is considered). Arranging existing light as per requirement.		
2	CCTV System	Provide “Fitted For” condition i.e. structural work for fitment of cameras and associated cabling (Total 8 Cameras) : Required Cat-6 Cabling, IP based Cameras	Sq ft	700
3	Fire Fighting	Placement of smoke detectors and sprinklers (flexible drop, wherever required)	Sq ft	700
G Floor Finishes				
1	New Cabin area on platform	Providing and fixing 6mm thick nylon tile (600 mm x 600 mm) based carpet of approved colour	Sq ft	1000
H MISC				
1	New partitions	Providing and fixing 50mm aluminium skirting on new partitions	R ft	264
I AC Modification work				
1	Modified area	Making alterations to the existing ducting as per new layout with branching, Plenum & exhaust, supply and return air diffusers, air balancing, testing & commissioning. Modification drawing to be approved by IFTAS. (As per required modification basis layout)	LS	1
J Extra Work				
1	Toilets	Under counter shutter for wash basin area Providing and fixing under counter shutters with framing in 18mm thick marine ply finished in approved shade of laminate.	Sq ft	24
2	Server room Split ac	Servicing split ac in server room and solving leakage issue.	nos.	2
3	Branding	Providing and fixing IFTAS logo in reception wall as per the artwork provided by the client. Boxing letters in acrylic with LED lights.	no.	1
4	Shoe polish machine	Providing Automatic Shoe polish machine of Dolphy Brand, Model no. DSPM0002	no.	1
5	Doorbell For reception	Providing and fixing wireless Doorbell on the main door	no.	1
6	Attendance System (With Biometric, Face Recognition and Card Reader)	Providing and Installing Access Control Door lock system (FINGERPRINT - ICLOCK990), FAR : <= 0.0001 % / FRR : <= 1% Identification Speed:<=1 sec Inbuilt Battery Backup, Support Payroll/ERP/HRMS system, Anti-pass back door sensor, RFID and fingerprint authentication on both the side of the door, Door lock Access control, Doorbell, log software license, 3 Year service support # Make: ESSL	no.	1

		# Model : E Face – 990 or higher		
7	Access Control System (RFID + Biometric fingerprint for NOC, SOC & Server Room)	Providing and Installing Access Control system, Make : ESSL, RFID, Biometric on both side of the door, Installation, Anti pass back door sensor, Door lock access control, log software license, 3 yr service support	No.	3
8	BMC Approval	<ol style="list-style-type: none"> 1. Building Proposal Approval 2. CFO Approval 3. Local Ward Approval 	LS	1
<p>Payment Terms:</p> <ul style="list-style-type: none"> - 30% advance with work order. - 70% after completion of allotted work and on submission of final tax invoice. Timeline for payment 30 days. 				
<p>Note:</p> <p>The BOQ is prepared basis IFTAS requirement, however, Bidders are requested to mandatorily visit IFTAS office to understand the requirement suggest suitable cost-effective alternative and / or suggest using existing furniture's & fixtures / Electromechanical assets to bring down overall project cost.</p> <p>Sample (e.g. Tiles, Carpet, ceiling etc) to be approved by IFTAS Management</p> <p>Mathadi charges in Bidder's scope</p> <p>Payment shall be processed as per Purchase / Work Order and basis actual measurement.</p> <p>IFTAS reserves right to alter and modify quantity at the time of ordering.</p>				

Annexure IV: Commercial BID Format

SN	Location	Work Description	Unit	Qty	Unit Price	Cost	Tax	Total Cost
				A	B	C=A*B	D	E=C+D
A	Breaking / Removing / Modification							
1	2 x Cabins + Conference	Removing of gypsum partition of existing cabins	Sq ft	414				
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F	Electrification, Networking & Fire Fighting							

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8	BMC Approval	1. Building Proposal Approval	LS	1				
		2. CFO Approval						
		3. Local Ward Approval						
Total TCO Value								

[Name of Authorized Signatory]

[Name of Organization]

[Designation] [Place]

[Date and Time] [Seal & Sign]

[Business Address]

Note:

- a. The above BOQ is INDICATIVE in nature. Bidders to give items wise details.
- b. The commercial bid shall not be altered, modified, changed, or any additional conditions applied therein. Any changes to this format will lead to disqualification and all discretion on the same will be with IFTAS.
- c. In-case of any shortfall with discovered during renovation work; successful bidder shall ensure timely delivery of required material / work and extend necessary support to meet IFTAS requirement at no additional cost.
- d. IFTAS reserve the RIGHT to procure or alter quantity of the BoQ components. The payment shall be made as per Work / Order and actual measurements.